



Republic of the Philippines
METRO VIGAN WATER DISTRICT

P. Burgos St., Barangay IV, Vigan City 2700 Ilocos Sur
Telephone Nos. 077-6740870, 6741321, 6040413
E-mail: metroviganwaterdistrict@yahoo.com
Website: www.metroviganwd.gov.ph



RECEIVED	
Office/Unit:	CSC FO Ilocos Sur
Transaction No.	ISFO-
Date and Time:	FEB 11 2025 12:40 PM
Received by:	JOSEPHINE U. PANELA Senior Human Resource Specialist
Remarks:	

February 11, 2025

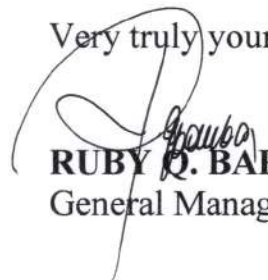
MS. MARINA GARCIA
Director II
Civil Service Commission
Ilocos Sur Field Office
Quirino Blvd, Bantay, Ilocos Sur

Ma'am:

Pursuant to the provisions of Republic Act 7041, please effect the publication in the Civil Service Commission Bulletin this vacant and modified positions of Metro Vigan Water District.

Thank you and more power.


Very truly yours,


RUBY O. BARBA
General Manager

Memorandum

Date: February 11, 2025
To: ALL CONCERNED
From: THE OFFICE OF THE GENERAL MANAGER
Subject: VACANT & MODIFIED POSITIONS TO BE FILLED
UP

1. Attached is the list(s) of vacant and modified position(s) for Metro Vigan Water District, P. Burgos St., Solid West, Vigan City.
2. Interested applicants may submit their application to the undersigned.
3. In compliance with the Memorandum Circular Re: Implementation of the Republic Act No. 7041.


RUBY Q. BARBA
General Manager

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Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
METRO VIGAN WATER DISTRICT
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the METRO VIGAN WATER DISTRICT in the CSC website:

Apple A. Viernes
HRMO

Date: 2/11/2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	WATER RESOURCES FACILITIES OPERATOR B	86	6	18,957.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Water Resources Facilities Operator (MC 11,s.96-Cat. I)	Knowledgeable in pump operation and troubleshooting of motor control	Engineering, Water Resources Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MR. RUBY Q. BARBA

 General Manager B

 P. Burgos St., Solid West, Vigan City

metroviganwaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.